

## CORONER'S POSITION

Prowers County is currently seeking a candidate for appointment of Coroner.

The appointment will continue until January 9, 2023.

**COMPENSATION:** Compensation is established by Colorado Revised Statute. Expenses are set by the Board of County Commissioners.

**CLOSING DATE:** 5:00 p.m. on June 21, 2019

**GENERAL INFORMATION:** Appointee would need to run in the general election on November 8, 2022 for a new four-year term that begins on January 9, 2023, and win in order to continue in this position. Appointee will serve as the County Coroner as detailed in Part 6 of Article 10 of Title 30 of the Colorado Revised Statutes. Appointee will be required to participate in all training programs available for County Coroners in Colorado within one year of appointment.

### EXAMPLES OF DUTIES INCLUDE, BUT ARE NOT LIMITED TO:

- Investigates unattended and traumatic deaths within the confines of Prowers County
- Examine bodies and circumstances surrounding death
- Determine the cause and manner of death, or if unable to determine the cause and manner of death request an autopsy or a further investigation by an appropriate individual or agency
- Hold a coroner's inquiry into the cause of death as required by C.R.S. §30-10-606
- Provide for the delivery of the body of any deceased person called upon to view to the person entitled to receive it
- Facilitate the burial of the body of any deceased person if there is no family is available

### MINIMUM QUALIFICATIONS:

- Is a citizen of the United States and is a resident of Prowers County, Colorado
- Has earned a high school diploma or its equivalent or a college degree
- Has arranged with the Prowers County Clerk, Jana Coen, 301 S. Main St., Ste. 210, Lamar, CO 81052, (719) 336-8011, to provide fingerprints, has signed the CBI Privacy Act Notification form provided by the Prowers County Clerk, and has deposited with the Prowers County Clerk \$39.50 by Money Order or Cashier's Check payable to CBI (an offer of appointment from the Board being conditioned upon the fingerprint-based background check being acceptable to the Board of County Commissioners for Prowers County)
- Not have plead guilty, entered a plea of nolo contendere or found guilty of any felony charge

**HOW TO APPLY:** Individuals who want to be considered for an appointment are asked to submit a letter of interest, resume, and list of references to Janet Lundy by e-mail at [jlundy@prowerscounty.net](mailto:jlundy@prowerscounty.net); by mail to the Board of County Commissioners of Prowers County, Colorado, Attn: Janet Lundy, 301 S. Main Street, Suite 215, Lamar, Colorado 81052; or in person to Janet Lundy at Suite 215 in the Prowers County Courthouse located at 301 S. Main Street, Lamar, Colorado. All letters of interest, resumes, and references must be received by Ms. Lundy no later than 5:00 p.m. on June 21, 2019.

For additional information or questions, please contact Janet Lundy, Assistant to the Board of Prowers County Commissioners at (719) 336-8029.